

Privacy Policy

About VCA Maison Committee 2025 Privacy policy

Last updated: April 2025

About VCA Maison Committee 2025, Eventtia and this Privacy Policy

VCA Maison Committee 2025 has its registered offices at Route des Biches, CH-1752 Villars-sur-Glâne, Switzerland. In this Privacy Policy, we use the term VCA Maison Committee 2025 (and "**we**", "**us**" and "**our**") to refer to the head office of the VCA Maison Committee 2025 at the registered address above and our affiliates.

VCA Maison Committee 2025 offers a registration platform (hereafter, the "**Platform**") to its guests and users for the VCA Maison Committee, in Portugal September 2025, to submit travel including accommodation requirements (hereafter, the "**Users**"). The Platform is available at the following url address <https://maisoncommittee.vancleefarpels.com>.

VCA Maison Committee 2025 uses a solution called "Eventtia", to facilitate the organisation and management of our events. Please take a moment to read the following policy that explains how we collect, use, disclose and transfer the personal information that you provide to us on the Platform or when you interact with us over social media platforms. It also explains how we collect information through the use of cookies and related technologies when you use our Platforms. This privacy policy is intended for the Users of the Platform.

Updates to this Privacy Policy

From time to time, we may update this Privacy Policy. When we do, we will publish the changes on this Platform.

Information you provide to us and how we use it

We collect the information from you as detailed below:

- Event registration information

- Full name, headline (position in a company) and company details (including optional profile photo for the attendee directory)
- Email and phone number (used for booking, events communications and networking features such as the in-app chat).
- City, country, DOB, and nationality (to assist with travel and visa requirements, if applicable)
- Travel and accommodation preferences, including dietary requirements
- Passport information (if required for travel or visa purposes)
- Emergency contact details (optional)
- RSVP and session preferences for event scheduling
- Interaction preferences, including networking activities and participating in the attendee directory and chat features available in the Platform.

We will use the information we collect from you to:

- Facilitate event registration and logistics, including travel and accommodation arrangements.
- Provide administrative support and communicate event updates
- Send notifications and reminders via SMS
- Generate and provide a visa support letter for attending the event, as requested;
- Share event-related updates, including agenda changes and announcements;
- Post programme information;

Where you have agreed to a particular use of your information, we process it on the basis of your consent. You may withdraw that consent at any time (for example, for us to send you marketing communications) by contacting us (see the section headed “Contact us” below). We also process your information where this is necessary for the performance of a contract with you or where it is necessary for our legitimate interests of operating, protecting and improving our business.

In any event, neither Eventtia nor VCA Maison Committee 2025 shall not be liable for the content, accuracy. You commit to only provide accurate, exhaustive, and regularly updated data regarding your identity, relevant content and any information in general. Under no circumstances shall we be liable for any data that is illegal contrary to public order provisions.

Cookies and other information that we automatically collect

Like most platforms, VCA Maison Committee 2025 and where applicable Eventtia logs IP addresses and uses cookies and similar technologies that allow us to recognise you and to customise your experience and provide us with information about the way our visitors access our Platform. You can find out more about how we and Eventtia use cookies and related technologies below.

What is a cookie?

Cookies are text files, containing small amounts of information, which are downloaded to your computer or mobile device when you visit a website or mobile application. They are used to recognise your computer as you move between pages on a website, or when you return to a website or mobile application you have visited previously. Cookies are widely used in order to make platforms work, or to work more efficiently, as well as to provide information to the owners of the platform.

We and Eventtia use cookies to enhance the online experience of our visitors (for example, by remembering your language and/or product preferences) and to better understand how our Platform is used. Cookies will tell us, for example, whether you have visited our Platform before or whether you are a new visitor. They can also help to ensure that adverts you see online are more relevant to you and your interests.

There are two broad categories of cookies:

- **First party cookies**, served directly by VCA Maison Committee 2025 to your computer or mobile device. They are used only by VCA Maison Committee 2025 to recognise your computer or mobile device when it revisits our Platform.
- **Third-party cookies**, which are served by a third-party service provider on our Platform and can be used by the service provider to recognise your computer or mobile device when it visits other platforms. Third party cookies are most commonly used for platform analytics or advertising purposes.

Cookies can remain on your computer or mobile device for different periods of time. VCA Maison

Committee 2025 uses both 'session cookies' and 'permanent cookies'. Session cookies exist only while your browser is open and are deleted automatically once you close your browser. Permanent cookies survive after your browser is closed and can be used to recognise your computer or mobile device when you open your browser and browse the internet again.

What cookies does VCA Maison Committee 2025 and Eventtia use?

The Platform serves only the following types of cookies to your computer or mobile device:

<i>Type of Cookie</i>	<i>Purpose</i>
Cookies necessary for essential purposes	These cookies are essential to provide you with services available through this Platform and to use some of its features, such as access to secure areas. Without these cookies, services you have asked for, like transactional pages and secure login accounts, would not be possible.
Functional Cookies	These cookies serve a variety of purposes related to the presentation, performance and functionality of this Platform. Their overall purpose, however, is to enhance visitors' experience and enjoyment of this Platform. For example, some of these cookies enable visitors to specify language, product or other platform preferences.
Performance Cookies	These cookies are used to collect information about how visitors use our Platform. The information gathered does not identify any individual visitor and is aggregated. It includes the number of visitors to our Platform, the platforms that referred them to our Platform and the pages that they visited on our Platform. We use this information to help run our Platform more efficiently, to gather broad demographic information and to monitor the level of activity on our Platform.
Social Cookies	These cookies enable users to share pages and content through third-party social media and other platforms. The companies that serve these cookies may also use your information to serve targeted advertising on other platforms.

How to control or delete cookies

We use non-essential cookies on the basis of your consent. You have the right to withdraw that consent and refuse the use of cookies at any time and we have explained how you can exercise this right below. However, please note that if you choose to refuse cookies you may not be able to use the full functionality of our Platform.

You can set your cookie preferences by changing your browser settings so that cookies from this Platform cannot be placed on your computer or mobile device. In order to do this, follow the instructions provided by your browser (usually located within the "Help", "Tools" or "Edit" facility).

Further information about cookies, including how to see what cookies have been set on your computer or mobile device and how to manage and delete them, visit www.allaboutcookies.org and www.youronlinechoices.eu.

IP addresses

We and Eventtia will collect information about your computer or mobile device, including where available your IP address, operating system, log-in times and browser type. We use this information to better understand how visitors use our Platform and for internal reporting purposes. We will anonymise and may share this information with advertisers, sponsors or other businesses.

Location services

Some of the services that we provide are able to use information about your location. For these services, which are typically available on mobile devices or applications, you are provided with the opportunity to provide your consent to the use of location services, which, for example, process information deriving from GPS, sensors, beacons or Wi-Fi access points in order to allow you to benefit from a more personalised service. Your device will have settings that allow you to turn off these services should you no longer wish to benefit from them.

Sharing your information

We do not share personal information about you with other people or non-affiliated companies except under the following circumstances:

- we will share your personal information with service providers to coordinate logistics (e.g. travel agencies, airlines and hotels);
- we will disclose your personal information to any law enforcement agency, court, regulator, government authority or other third party where we believe this is necessary to comply with a legal or regulatory obligation, or otherwise to protect our rights or the rights of any third party; and
- we will disclose your personal information to any third party that purchases, or to which we transfer, all or substantially all of our assets and business. Should such a sale or transfer occur, we will use reasonable efforts to try to ensure that the entity to which we transfer your personal information uses it in a manner that is consistent with this Privacy Policy.

International transfers

We have implemented standard contractual clauses to ensure adequate safeguards are in place to protect your information where it is transferred to our affiliated companies in territories outside the European Economic Area and Switzerland. Where we share your information with a third-party service provider outside of the European Economic Area and Switzerland (as detailed in the section entitled “Sharing your information”), we contractually oblige the third-party service provider to implement adequate safeguards to protect your information.

Protecting your information

We want you to feel confident about using our Platform, and we are committed to protecting the personal information we collect. We limit access to personal information about you to employees who reasonably need access to it, to provide products or services to you or in order to do their jobs. We have appropriate technical and organisational physical, electronic, and procedural safeguards to protect the personal information that you provide to us against unauthorised or unlawful processing and against accidental loss, damage or destruction. However, where we ask you to choose a password in order to access certain parts of our Platform, you are responsible for selecting a secure password and keeping that password confidential. You should choose a password which you do not use on any other site, and you should not share it with anyone else.

Retaining your information

We keep your information for only as long as is necessary for our purposes, and in particular to protect ourselves in the event of a legal claim (for example, information relating to a contract with you will be kept for the lifetime of the contract and up to ten years after). After this period, it will be deleted or in some cases anonymised. Where we sought your consent to process your personal information and we have no other lawful basis to continue with that processing, if you subsequently withdraw your consent, we will delete your personal information.

If you request that we no longer send you direct marketing communications, we will keep a record of your request and contact details to ensure that your request is respected.

Your choices

You have the right to ask for access to any personal information that we hold about you in our records, to correct any inaccuracies and to update any out-of-date information. In some circumstances, you have the right to request the erasure of your personal information or a restriction of its use.

You have the right to object to us processing your personal information in some cases. In particular, you can ask us to stop sending you direct marketing communications at any time (however please note that we may continue to send you service-related (i.e. non-marketing) communications). If you wish to exercise any of these rights, please write to us at the address listed below.

You may unsubscribe from e-mail marketing communications at any time by e-mailing the address below in the section headed "Contact us" or clicking on the 'unsubscribe' link in any VCA Maison Committee 2025 marketing e-mails.

If you have a concern about how we use your information, as a first step please contact us using the details set out below and we will do our best to resolve your concern. After investigating your concern, we will respond to you in writing within a reasonable time setting out our proposed remedial action. If you think we have processed your personal information in a manner which is unlawful or breaches your rights you also have the right to complain to a European Data Protection Authority in your place of residence or work, or the jurisdiction in which the processing took place.

Your California Privacy Rights

Under California Civil Code Section 1798.83, if you are a California resident and your business relationship with us is primarily for personal, family or household purposes, you may request certain data regarding our disclosure, if any, of personal information to third parties for the third parties' direct marketing purposes. To make such a request, please send an e-mail message to our e-mail address below with "Request for California Privacy Information" in the subject line. You may make such a request up to once per calendar year. If applicable, we will provide you, by e-mail, a list of the categories of personal information disclosed to third parties for their direct marketing purposes during the immediately preceding calendar year, along with the third parties' names and addresses. Please note that not all personal information sharing is covered by Section 1798.83's requirements.

Children

The Platform is not directed at anyone who we know to be under the age of 18, nor do we collect any personal information from anyone who we know to be under the age of 18. If you are under the age of 18, you should not use the Platform and should not submit any personal information to us.

Contact us

If you have any questions or comments about this Privacy Policy, or privacy matters generally, please contact us at the address provided below. You can also use this address if you wish to request access to the personal information, we hold about you or to unsubscribe from any further e-mail marketing communications.

If you have any questions about this Privacy Policy or the manner in which your information may be processed, please contact us at:

Van Cleef & Arpels

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FRANCE

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